

**Draft Form 7**  
**Commercial Construction Contract**  
**Notice of adjudication to a respondent – no application under s29 of the Act (No charging order) (CCA s28)**

Date: (of notice)

To: (Name of respondent)  
(Address for service)  
or (Facsimile number)  
or (Email address – only if parties consent )

To: (if more than one respondent or if a copy is to be provided to a party other than the respondent – provide the same details as above)

From: (Name of claimant)  
(Address for service)  
or (Facsimile number)  
or (Email address – only if parties consent)

Contract:  
Project:  
Site Location:

**NOTICE OF ADJUDICATION**

We consider that a dispute has arisen between us (the claimant) and you (the respondent) under the above contract.

The dispute involves the following:  
*(list the nature and a brief description of the dispute- s28(2)(b). It must include a determination of liability of the respondent to make a payment under the contract – s49(1)(a)). Take care in drafting this as the adjudicator's jurisdiction arises from this description)*

The dispute arose on ... (Give dates) – s28(2)(c) at ... (Give location – s28(2)(c))

In accordance with sections 25 & 28 of the Construction Contracts Act 2002, we give notice that we require the dispute between us referred to adjudication.

We seek: (give the relief or remedy that is sought, which must include a determination of liability of the respondent to make a payment under the contract – s49(1)(a))

... .. Signed  
Claimant

... .. Date

**(To seek approval of issue of a charging order in respect of a construction site owned by the respondent add the following clause at the end of form 7 above)**

In addition, we seek the adjudicator's approval for the issue of a charging order in respect of the Construction Site located at:  
*(Give the address and if necessary, the legal description of the construction site on which the contract work has been carried out s49(1)(b)).*  
owned by you.

**(To seek approval of issue of a charging order in respect of a construction site of an owner who is not a respondent add the following clause at the end of form 7 above)**

You are the owner of the construction site on which we have carried out the work in question (s30). The respondent... .. is an associate of you, the owner (s50)(1) and is liable to pay the amount claimed in the adjudication(s50(1)(c)(i)).

We seek a determination from the adjudicator that you are:

Jointly and severally liable with the respondent to make payment to us and

Approval from the adjudicator for the issue of a charging order in respect of the construction site located at ... .. owned by you.